



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta  
Director

**TITLE:** **WORKING FOREMAN**

**SALARY:** \$29,623 - \$37,570 annually

**LOCATION:** Monroe County Department of Environmental Services

**HOURS:** Normally Monday – Friday (40 hours per week) but could be any shift deemed necessary by the department. Call-ins, standby, overtime, weekends and holidays as may be needed or required.

**JOB SUMMARY:**

This position is responsible for the lead supervision of a small crew in construction, maintenance, repair and cleaning work. Employees form part of the work crew which they supervise and assist with the hands on work. This title differs from Labor Foreman by virtue of the performance of less complex work (including supervising one small crew rather than several small crews or one large crew), less supervisory work, more hands on work and/or the lack of supervision of the use of technical equipment. The employee reports directly to, and works under the general direction of a Labor Foreman, Senior Labor Foreman, Foreman Roads, Sewer or Water, or other higher level staff member. General supervision is exercised over Laborers and other workers in the crew. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Two (2) years of paid full-time or its part-time equivalent experience performing mechanical or functional duties for which the jurisdiction's operations are designed.

**SPECIAL REQUIREMENTS:**

Must possess the appropriate driver's license for the vehicle(s) being operated at the time of appointment.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES  
39 WEST MAIN STREET - ROOM 210  
ROCHESTER, NEW YORK 14614

**Posting Date:** March 12, 2020

**Posting Deadline:** Until filled

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210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471

PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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